



Noremarsh Junior School

Remote Learning Policy

Aims:

This remote learning policy aims to:

- Set out the systems and technology that staff will use to ensure that all pupils in our school will be able to learn effectively throughout the Covid-19 period. It details how systems and technology can be used effectively and safely, whilst allowing the flexibility necessary for differing family needs.
- Ensure consistency in the approach to remote learning for all pupils who aren't in school due to potential individual self-isolation, class, year group or whole school closure.
- Set out expectations for all members of the school community with regards to remote learning.
- Provide appropriate guidelines for data protection.
- Meet all safeguarding and SEND requirements. All school's safeguarding policies still apply and can be accessed on the school website.

The staff remote learning lead is Mrs. Card and any concerns, questions or feedback can be communicated to her or any other member of staff. If you have any difficulties with accessing our remote learning or with lack of devices please get in touch, we may be able to help. Concerns regarding safeguarding can be reported to our safeguarding team, Mrs. Ballinger (DSL), Mr. Simpson and Mrs. Thorpe (DDSL) or any other staff member.

A flexible approach.

Keeping regular learning going during the period that schools are closed, or when children are isolating, is of great importance to reduce the impact on children's education, however we understand that everyone's circumstances at home will be different. Some families have one child to support while others have several. Some families have one device to share while others may have more – and some things may work differently on different devices. Some parents will have plenty of time to help their children learn, while others will be working from home and may have much less time and some children will be able to work more independently than others or need greater challenge. Due to this we are providing a flexible approach to remote learning. We will offer a variety of daily learning activities across the curriculum so that pupils can work their way through as much as they are able, at a time that suits them.

Accessing remote education.

All communications between school and pupils take place using Purple Mash, with children also having RM unify account log ins in order for them to access the Microsoft documents. Staff also have access to parent contact details using our OneDrive system, enabling contact to be made as necessary. Parents have staff email addresses and can also contact the school office with any queries or concerns.

We recognise the fact that not all families have suitable online access at home and have taken the following steps to assist with this issue.

- Preparing work packs. These can be collected from the school entrance porch and staff also deliver as needed.
- Work books are provided. Children can swap these when they collect new work enabling teachers to provide feedback. The rotation of books in this way assists with quarantine measures.

- Details from our previous Lockdown audit were used to initially lend laptops and provide internet access. This included our vulnerable learners. This was further updated in January 2021 with the aim to establish the technology needed by all of our families to ensure needs are met as far as possible.
- Further details about the lending of laptops or devices which enable internet connection are available by contacting staff or the school office.

Remote learning provision.

Curriculum

The curriculum which we are delivering in our remote learning matches as closely as possible to our usual school curriculum. It follows a well-planned sequence which builds on prior knowledge and skills. However, we have made some adaptations in some subjects, for example, PE, DT and Computing. We have also reordered the sequence of some maths topics. We consider it important for the whole range of curriculum subjects to be taught with emphasis being placed on the development of maths and English skills.

Teaching remotely

A pupil's first few days of being educated remotely might look different from our overall approach, while we take the necessary actions to prepare for a longer period of remote teaching. Initially children may be provided with worksheets and have tasks set from CGP books to complete independently. Home learning books containing all the log ins required to access our other resources are also provided.

Children are emailed a Power Point containing details of the work for the day on the afternoon/evening of the previous day. Alongside this, documents which accompany the lessons are also attached to the email. Staff can see who has opened these emails for monitoring purposes. Purple Mash is used alongside this as a vehicle to set, monitor and provide feedback to tasks. Children are set 2dos which they complete and hand in. In addition to this, teachers can upload documents and then set their own 2dos for pupils. Tasks are monitored daily and feedback given regularly. Some families prefer to take photographs of work and attach these to emails which are then assessed and feedback is provided. Teaching makes use of both live and recorded lessons created by teachers and through the use of the Oak National Academy lessons, other resources such as the BBC are also utilised. In addition to this, other websites which provide specific subject teaching, video clips, Power Maths resources, reading materials and CGP work books are used to support teaching and learning. A variety of approaches - explaining new content, modelling, making use of interactive tools and questioning, practice and application of learning, feedback and assessment - are all employed.

The structure of learning for the day is shared at a Year group Teams meeting at the start of the day as we recognise the importance of routines in supporting children's learning and their families. (Please note, it is Noremars policy for parents to supervise any Teams meetings). A daily Power point and accompanying documents are shared at these meeting. Tasks are outlined, as well as the sharing of extra details to support the children's learning. Whole class issues are also responded to and sessions provide opportunities to promote well-being, highlight the importance of being physically active and giving e-safety reminders whilst allowing the opportunities for children to ask questions to clarify understanding.

A variety of methods are used to support the learning process during the day, with staff being available through email or by calling the school office. Emails are dealt with as soon as is possible as staff are also teaching critical worker classes. At the end of the school day a feedback and celebration Teams meeting is held in Year groups. This meeting enables teachers and children to share and celebrate work, give help with difficult learning, promote well-being and keep the Noremarsch community feel. Assemblies are shared with the whole school community with both Mr. Simpson and the 'Open the book' group leading these. In addition to this provision, small group or individual support is also given where necessary for children with individual needs such as SEND or for helping to address difficulties which individuals or groups are finding with work.

Engagement and feedback.

Children at Noremarsch are expected to work for approximately 4 hours per day. A variety of lessons including daily maths, English and cross curricular topic sessions, Computing, PE and PSHE are set to develop learning. Engagement in learning is monitored daily through email contact, the use of 2dos and the daily Teams meetings. Staff collate information on engagement daily. Families are contacted if children are not showing engagement with their learning and support is given to these families. In the first instance, emails are sent to children to request work and presence at Teams meetings, if evidence is not seen this is followed up through parent phone calls or emails. Our ELSA and SLT make regular calls to support this further.

A range of different forms of feedback are used to gauge how well children are progressing and to provide feedback. Responses to emails, feedback to 2dos with the opportunities for setting a redo if tasks need further work, quizzes using Purple Mash or Kahoot, Teams Year group feedback meetings and general comments as to how work has gone are used to provide feedback. Monitoring work enables staff to adjust the pace or difficulty of what is subsequently taught. Further small group or individual Team's meetings are used to reinforce learning or as well-being check-ups. We are also continuing our involvement with the NTP and running small group interventions where possible.

Support for vulnerable pupils and children with additional needs.

We realise that some children, for example children with SEND needs, may require additional support with their learning. We work with families to support these pupils by ensuring work is differentiated as needed. Extra phone calls or Teams calls may be used to support the remote learning of these pupils. Microsoft accessibility tools are also highlighted and families are encouraged to use these. Children with EHCP are regularly monitored by staff and TAs also support learning. Risk assessments are carried out to ensure provision is meeting the child's needs.

We constantly evaluate the needs of all our pupils, being dynamic and flexible in our manner. We encourage families to discuss their needs with us and always endeavour to provide in the best way possible.

We realise that some families have different needs, so we provide the opportunity for work packs to be collected from school. These can be used where access to digital technology is difficult but also can support families with the printing of work. We also make use of Microsoft Teams, TTRockstars, BBC programmes, the CGP materials and other sources to supplement our provision.

Safeguarding:

When working at home, both teachers and pupils, need to consider their work space and be suitably dressed to join a Teams lesson meeting. It is Noremarsch policy for a parent/carer to be in the vicinity of the Teams meeting and any individual Teams meetings with children will be recorded. If a member of staff or the school community has any safeguarding concerns, the normal procedures will be followed. The Covid-19 amendments to the Safeguarding/Child Protection Policy has further details about remote learning and can be found on the school website.

Parents are advised to spend time speaking with their children about online safety and remind them of the importance of reporting to an adult anything that makes them feel uncomfortable online. Whilst we will be doing our best to ensure links shared are appropriate, there may be tailored advertising which displays differently in your household or other changes beyond our control. Online safety concerns should be reported to our safeguarding team as detailed on the top of this policy.

The following websites offer useful support:

Childline - [Childline | Childline](#) - for general support

UK Safer Internet Centre - [Report Harmful Content - We Help You Remove Content](#) - to report and remove harmful online content

CEOP - <https://www.ceop.police.uk/safety-centre/> - for advice on making a report about online abuse

In addition, the following sites are an excellent source of advice and information:

Net-aware - [Net Aware: Your guide to social networks, apps and games \(net-aware.org.uk\)](#) -for support for parents and carers from the NSPCC

Thinkuknow - [Thinkuknow - home](#) - for advice from the National Crime Agency to stay safe online

UK Safer Internet Centre - [Parents and Carers | Safer Internet Centre](#) -advice for parents and carers

Adaptations for self-isolating pupils:

Where an individual needs to self-isolate but the majority of their peer group remains in school, how remote learning is provided will differ from the approach for whole school groups. This is due to the challenges of teaching both at home and in school.

Child/children in self-isolation:

Following the guidelines, a child would need to self-isolate for 10 days if a member of their immediate family (who they live with) test positive. (If the child has not been in school and they themselves test positive, they need to self-isolate for 10 days).

During this self-isolation time, the class teacher will be responsible for providing the following work and contact, which, where possible, follows the main class timetable:

- Daily Maths and English tasks
- Other cross curricular subject work
- Spellings and mental maths (TT Rockstars and is a useful tool for this)
- Reading

Purple Mash can be used to set 2dos or to upload documents which can be accessed using RM unify accounts. Telephone and Teams support will also be used as appropriate. Work will be emailed home to children using Purple Mash accounts, sent home with work packs, posted through the letterbox or emailed directly to parents. This ensures that all families, regardless of their digital access, can be supported with their children's learning and enables children to continue to learn the same curriculum as their peers in school.

Links to other policies:

Safeguarding/child protection policy.

Behaviour policy

Online safety policy

Data Protection/GDPR

Procedures for Teams meetings:

An appropriate adult must remain in the same room as the child during Teams' meetings to monitor and ensure they are safe and using it appropriately.

Children must take part in the meet up in a suitable environment and be appropriately dressed (uniform isn't necessary, but children should be fully dressed in clothing that covers top and bottom half of the body).

All members of the household must be aware that the meeting is taking place and make sure they are also suitably dressed and use appropriate language and behaviour when nearby or in the background. Teams has a built-in option to use a virtual background - you may feel this is an appropriate feature to turn on.

Children are encouraged to avoid using chat during Teams calls.

Where possible, 1:1 calls will be recorded.

You must make sure you and your child have 'logged off' the call correctly once it is finished.

Screenshots, photos or recordings of Teams meetings must not be made and the links must not be shared with others.